



**MICHIGAN STATE
BOWLING ASSOCIATION
LOCAL ASSOCIATION GRANT REQUEST APPLICATION**

ASSOCIATION NAME :

ASSOCIATION NUMBER: _____ E-MAIL: _____

MSUSBCBA DUES PAID - PREVIOUS SEASON: _____

DATE SUBMITTED: _____

SEASON FOR WHICH GRANT IS REQUESTED GRANT: _____

GRANT PROGRAM NAME: _____

SUBMITTED BY NAME: _____

ASSOCIATION POSITION: _____

PHONE NUMBER: (HOME/CELL) _____

ADDRESS: _____ CITY _____ ZIP _____

ESTIMATED TOTAL PROGRAM COST: _____

GRANT AMOUNT REQUESTED: _____

START DATE OF PROGRAM : _____

PROPOSED END DATE OF PROGRAM: _____

Grant Requests will be reviewed by the Grant Committee using the guidelines listed on the reverse side of this form. Should the Grant Budget for the current season become exhausted, further requests will be rejected and returned to the requesting association for re-submitting in the future. Future season requests may be submitted at any time and will be held by the Committee for timely review.

BE SURE TO REVIEW THE GRANT PROGRAM PARAMETERS ON THE BACK OF THIS FORM BEFORE SENDING TO:

Richard Loughlin, Association Manager
Michigan State USBC Bowling Association
P.O. BOX 307
RIVES JUNCTION, MI 49277
or E-MAIL TO: mibaloughlin@gmail.com

PARAMETERS FOR EVALUATING GRANT REQUESTS

- 1 - A requests for grants must be accompanied with a detailed description of the program to include:
 - A - Location, time, dates etc.
 - B - Projected budget covering estimated income, itemized expenses and outside contributions - i.e. - bowling center participation.
 - C - Association management of event.
- 2 - The maximum grant is \$3500.00
- 3 - Only one grant per season will be awarded. A season begins August 1 and ends July 31. Grants will be awarded for the current season only and will not carry forward to succeeding seasons.
- 4 - Grant requests must be received at least six (6) weeks prior to the start of the program.
- 5 - Requesting associations must share in the cost of the program.
- 6 - Grant request programs by MSUSBCBA associations must have, as a goal, increased membership in the MSUSBCBA, promote interest in bowling and be measurable in hard numbers or reasonableness. Successful programs may be used by other MSUSBCBA associations without charge.
- 7 - Recognition must be given to the MSUSBCBA as a contributor to the program.
- 8 - Payment will be made after the program is completed. The request for payment must include copies of all bills, invoices etc. to support all expenses and/or income, along with a report on the success or failure of the program. The request must be sent to the MSUSBCBA Association Manager.
- 9 - After a grant has been offered, the requesting association may ask for up to 25% of the grant to be paid immediately to help cover initial costs. If the program is not completed as presented, then the receiving association will be obligated to repay the advance to the MSUSBCBA within the same season.
- 10 - For the 2015/2016 season the MSUSBCBA will provide a grant of up to \$1,000.00 for attendance at the USBC National Convention in Las Vegas to any Association with membership under 1,100 members. Payment procedure is listed in items #8 and #9.